

**PATHWAY CHURCH**  
c/o Facilities Director  
2001 N. Maize Road  
Wichita, KS 67212



**INVITATION TO BID**  
**DUE: 3:00PM – March 28, 2025**  
Sealed bids must be clearly marked on  
the outside of the package with:  
**“RFP PATHWAY CHURCH  
WICHITA SECURITY BID 2”**

## RFP PATHWAY CHURCH WICHITA – SECURITY BID 2

**PROPOSALS WILL BE OPENED MARCH 31, 2025 @ 9:00 AM**  
**LOCATION: PATHWAY  
CHURCH 2001 N. MAIZE ROAD,  
WICHITA, KS, 67212**

**GENERAL SPECIFICATIONS:** Pathway Church, Facilities Department is soliciting services and equipment to provide specified security enhancements to our building at 2001 N Maize Road, Wichita, KS.

**REQUIREMENTS:** Respondents failing to comply with any of the following requirements will not be considered for the evaluation and award process:

Each respondent is required to fill in every blank and shall supply 100% of all the information requested within each section; failure to do so may be used as a basis of rejection.

**INFORMATION:** A complete background on the Pathway Church and the procurement process it follows can be seen by going to [www.pathwaychurch.com/Westlinksecuritybid2](http://www.pathwaychurch.com/Westlinksecuritybid2)

**FOR EVALUATION PURPOSES WE REQUEST THAT YOU SUBMIT ONE (1) ORIGINAL AND ONE (1) COPIES OF YOUR RFQ IN A SEALED ENVELOPE LABELED “RFP PATHWAY CHURCH WICHITA SECURITY BID 2”**

It is solely and strictly the responsibility of the respondent to ensure that the RFP is received by PATHWAY CHURCH on or before the specified date and time.

**LATE PROPOSALS WILL NOT BE ACCEPTED.**

The undersigned hereby offers to furnish & deliver the articles and/or service as specified, and all parts of this offer at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by bidder and PATHWAY CHURCH.

Name of Firm: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

I affirm that the information given on this form is true and accurate as of this date.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## TERMS AND STANDARD CONDITIONS

1. When submitting a bid/proposal, the bidder warrants that the commodities covered shall be free from defects in material and workmanship under normal use and service. In addition, the bidder must deliver new commodities of the latest design and model, unless otherwise specified.
2. Sales or use tax is not to be shown in bid price Pathway Church is exempt from Kansas Sales and Use Tax.
3. When bidding please specify the brand and/or model and give descriptive literature when possible. Pathway may require examples of product bid.
4. Specifications furnished with this request are intended to establish a desired quality or performance level, or other minimum dimensions and capacities, which will provide the best product available at the lowest possible price. Other than designated brands and / or models approved as equal to designated products shall receive equal consideration.
5. Prices quoted shall be "Free on Board" (F.O.B.) to destination at Pathway Church. Charges may not be added after the bid is opened.
6. Pathway Church reserves the right to award items, all or none, or by line item(s).
7. Quality, time and probability of performance will be some of the factors in making an award.
8. Guarantees and warranties should be submitted with the bid/proposal, as they may be a consideration in making an award.
9. Any ambiguity in any bid as the result of omission, error, lack of clarity or noncompliance by the bidder with specification, instructions and all conditions of bidding shall be construed in the light most favorable to Pathway Church.
10. All terms and conditions stated herein shall constitute a complete and integrated document and the covenants contained herein shall not be altered or modified by parol evidence unless such modifying term, conditions or covenants are in writing and are signed by the vendor and the agent Pathway Church.
11. When noted, the Contractor is to supply Pathway Church with evidence of having and maintaining proper and complete insurance, specifically Worker's Compensation in accordance with the laws of the State of Kansas, public liability and property damage. The Contractor shall pay all premiums and costs. In no way will the Pathway Church be responsible in case of accident.
12. Liquidated damages shall be assessed beginning on the first day following the maximum delivery or completion time entered on the bid form and/or provided for by the plans and specifications. All work or equipment not completed will be refunded in its entirety.
13. Whenever a bid is sought seeking a source of supply for a specified period of time for materials and/or services, the quantities of usage shown are estimated ONLY. No guarantee or warranty is given or implied by the participants as to the total amount that may or may not be purchased from any resulting contracts. These quantities are for the bidders' information ONLY and will be used for tabulation and presentation of the bid and the participant reserves the right to increase or decrease quantities as required. Bidder agrees to this condition upon the signing of this document.
14. Pathway Church reserves the right to reject any and all bids, to accept in whole or in part, to waive any informalities or technicalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired and unless otherwise specified by the vendor, to accept any item in the bid. If unit prices and extensions thereof do not coincide, Pathway Church may accept the bid for the lesser amount whether reflected by the extension or by the correct multiple of the unit price.
15. All bids/proposals must meet or exceed the requirements of the bid documents and must be submitted on the proper bid forms as prepared and provided by the Pathway Church.

16. No contract or agreement may contain an indemnification clause, or an arbitration clause; if such a clause is present in any contract or agreement, such shall be deemed stricken and null and void.
17. All contracts or agreements shall be governed by Pathway Church. Any Provisions to the contrary shall be deemed stricken and null and void.

### **ACKNOWLEDGEMENTS**

1. This purchase is financed by a federal grant from the U.S. Department of Homeland Security and administered by the Kansas Highway Patrol in its capacity as State Administrative Authority (SAA); which does not allow prepayment.
2. Vendor understands there is a termination date of September 1, 2025, associated with this grant. Any products or services not delivered prior to that date are subject to cancellation at the sole discretion of Pathway Church without penalty or fee of any kind being assessed to Pathway Church by the vendor if such action is taken.
3. Vendor hereby acknowledges it has read any questions and responses that arose during the bidding process on the Pathway Church website and addressed those; if applicable.
4. The Vendor understands and agrees that the following terms and conditions apply to Agreements and Purchase Orders funded by the U.S. Department of Homeland Security and issued by the Kansas Highway Patrol are subject to the provisions of the Code of Federal Regulations, 2 CFR Chapter I, Chapter II, Part 200, et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule, July 22, 2015 and 44 CFR Part 13.36.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

**CERTIFICATION OF COMPANY NOT CURRENTLY ENGAGED IN A BOYCOTT OF  
GOODS or SERVICES FROM ISRAEL**

In accordance with HB 2482, 2018 Legislative Session, the State of Kansas shall not enter into a contract with a Company to acquire or dispose of goods or services with an aggregate price of more than \$100,000, unless such Company submits a written certification that such Company is not currently engaged in a boycott of goods or services from Israel that constitutes an integral part of business conducted or sought to be conducted with the State.

As a Contractor entering a contract with the State of Kansas, it is hereby certified that the Company listed below is not currently engaged in a boycott of Israel as set forth in HB 2482, 2018 Legislature.

\_\_\_\_\_  
Signature, Title of Contractor Date

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Name of Company

**CERTIFICATION REGARDING IMMIGRATION REFORM & CONTROL**

All Contractors are expected to comply with the Immigration and Reform Control Act of 1986 (IRCA), as may be amended from time to time. This Act, with certain limitations, requires the verification of the employment status of all individuals who were hired on or after November 6, 1986, by the Contractor as well as any subcontractor or subcontractor. The usual method of verification is through the Employment Verification (I-9) Form. With the submission of this bid, the Contractor hereby certifies without exception that Contractor has complied with all federal and state laws relating to immigration and reform. Any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and, at the State's option, may subject the contract to termination and any applicable damages.

Contractor certifies that, should it be awarded a contract by the State, Contractor will comply with all applicable federal and state laws, standards, orders and regulations affecting a person's participation and eligibility in any program or activity undertaken by the Contractor pursuant to this contract. The contractor further certifies that it will remain in compliance throughout the term of the contract.

At the State's request, Contractor is expected to produce to the State any documentation or other such evidence to verify Contractor's compliance with any provision, duty, certification, or the like under the contract.

Contractor agrees to include this Certification in contracts between itself and any subcontractors in connection with the services performed under this contract.

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Printed Name

## **POLICY REGARDING SEXUAL HARASSMENT**

**WHEREAS**, sexual harassment and retaliation for sexual harassment claims are unacceptable forms of discrimination that must not be tolerated in the workplace; and  
**WHEREAS**, state and federal employment discrimination laws prohibit sexual harassment and retaliation in the workplace; and  
**WHEREAS**, employees of company submitting this request for proposal are entitled to working conditions that are free from sexual harassment, discrimination, and retaliation; and  
**WHEREAS**, the employees of company submitting this request for proposal should seek to foster a culture that does not tolerate sexual harassment, retaliation, and unlawful discrimination.  
**NOW THEREFORE**, pursuant to all laws of the United States and the State of Kansas, I (the owner or representative company submitting this request for proposal) hereby order as follows:

1. A regular review and update at least every three years or more frequently as necessary, our sexual harassment, discrimination, and retaliation policies. Such policies shall include components for confidentiality and anonymous reporting, applicability to intern positions, and training policies.
2. All company leadership shall ensure that their employees, interns, and contractors have been notified of the state's policy against sexual harassment, discrimination, or retaliation, and shall further ensure that such persons are aware of the procedures for submitting a complaint of sexual harassment, discrimination, or retaliation, including an anonymous complaint.
3. Allegations of sexual harassment, discrimination, or retaliation will be investigated promptly, and violations of law or policy shall constitute grounds for disciplinary action, including dismissal.
4. This order is intended to supplement existing laws and regulations concerning sexual harassment and discrimination and shall not be interpreted to in any way diminish such laws and regulations. The Order provides conduct requirements for covered people and is not intended to create any new right or benefit enforceable against the State of Kansas.

I hereby acknowledge that I will abide by the State of Kansas Policy Against Sexual Harassment, Discrimination, and Retaliation established by Executive Order 18-04 and agree to comply with the provisions of this policy.

Contractor

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Printed Name

**CERTIFICATION OF COMPANY NOT CURRENTLY ENGAGED IN  
THE PROCUREMENT OR OBTAINMENT OF CERTAIN EQUIPMENT,  
SERVICES, OR SYSTEMS**

A. WHEREAS, pursuant to Public Law 115-232, Section 889 of the John S. McCain National Defense Authorization Act of 2019, “covered telecommunications equipment or services” is defined as:

- i) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- ii) Video surveillance and telecommunication equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company (or any subsidiary or affiliate of such entities).
- iii) Telecommunication or video surveillance services provided by such entities or using such equipment.
- iv) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, consulted with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(1) WHEREAS, a “covered foreign country” means any of the following: (1) The People’s Republic of China, (2) The Russian Federation, or (3) any country that is a state sponsor of terrorism.<sup>1</sup>

<sup>1</sup>Designations of a “state sponsor of terrorism” may be found at the U.S. Department of State website.

- (2) WHEREAS, foreign adversaries are increasingly creating and exploiting vulnerabilities in covered telecommunications equipment which store and communicate vast amounts of sensitive information and support infrastructure and emergency services, in order to commit malicious cyber-enabled actions
- (3) WHEREAS, the unrestricted acquisition or use in the State of Kansas of covered telecommunications equipment designed, developed, manufactured, or supplied by persons owned by, controlled by, or subject to the jurisdiction or direction of foreign adversaries augments the ability of foreign adversaries to create and exploit vulnerabilities in technological equipment, services, or systems; and
- (4) WHEREAS, the State of Kansas has an interest in protecting itself against threats related to foreign adversary’s exploitation of vulnerabilities in covered telecommunications equipment.
- (5) THEREFORE, Contractor certifies that it shall not provide or procure to the State of Kansas or any agency thereof any covered telecommunications equipment either in whole or in part of any product or during the commission of any service.
- (6) FURTHERMORE, and notwithstanding any other contracts or agreements with Contractor, if Contractor has violated, misrepresented, or otherwise fails to comply with this certification document as determined by the State, the State may terminate any contract without penalty with Contractor immediately.

By signing the below, Contractor acknowledges and agrees to comply with the provisions of this policy.

Contractor

\_\_\_\_\_  
Signature and Date

## **Applicable Federal Rules and Regulations Governing this Purchase {revised 9/2017}**

1. Rights and Remedies. The Vendor understands and agrees that failure to adhere to these terms and conditions constitutes a material breach of its contract with Pathway Church and that Pathway Church may take appropriate action against the Vendor to ensure compliance with these provisions, up to and including stoppage of work, suspending payments, and/or cancelling or rescinding the Agreement.
2. Compliance with Laws and Regulations. The Vendor agrees to comply with all applicable federal, state, and local laws and regulations. Agreements and Purchase Orders funded by the federal government, are subject to the provisions of the Code of Federal Regulations, 2 CFR Chapter I, Chapter II, Part 200, et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule, July 22, 2015 and 44 CFR Part 13.36.
  - a. Copeland "Anti-Kickback" Act ( 40 U.S.C. 3145) as supplemented in Department of Labor regulations (29 CFR Part 3}
  - b. Davis-Bacon Act (40 U.S.C. 3141-3148 as supplemented by Department of Labor regulations (29 CFR Part 5)
  - c. Contract Work Hours and Safety Standards Act, (40 U.S.C. 3701-3708} as supplemented by Department of Labor regulations (29 CFR Part 5)
  - d. Drug Free Workplace Act. Vendor certifies that it will comply with the requirements of the federal Drug Free Workplace Act,(41 U.S.C. 701 as amended and provide a drug-free workplace.
  - e. Energy Policy and Conservation Act. (42 U.S.C. 6201) f} Fly America Act of 1974
  - f. Hotel and Motel Fire Safety Act of 1990
  - g. SAFECOM
  - h. Terrorist Financing E.O. 13224
  - i. Trafficking Victims Protection Act of 2000
  - j. USA Patriot Act of 2001
  - k. Whistle Blower Protection Act
  - l. Buy American and Hire American
  - m. If the amount of this Agreement exceeds One Hundred Thousand Dollars (\$100,000) the Vendor shall comply with all applicable standards, orders and regulations and file certifications as applicable:
    - i. Clean Air Act (42 U.S.C. 7401-7671q. as amended}
    - ii. Federal Water Pollution Control Act (33 U.S.C. 1251-1387, as amended}
    - iii. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352} Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352
    - iv. National Environmental Policy Act
3. Debarment and Suspension (Executive Orders 12549 and 12689)-A contract award (see 2 CFR 180.220} must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management (SAM}, in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and



- Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
4. Civil Rights and Non-Discrimination Compliance. In connection with the performance of work under this Agreement, the Vendor agrees as follows:
    - a. The nondiscrimination clause and reporting requirements contained in Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375 relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin and the implementing rules and regulations prescribed by the U.S. Secretary of Labor, are incorporated herein. Additionally, the conditions and regulations applicable in the Vietnam Era Veterans Readjustment Act of 1972 and the Rehabilitation Act of 1973 (Employment of the Handicapped) are likewise incorporated.
    - b. The Vendor will furnish all information and reports required by Executive Order No. 11246 as amended, and by the rules, regulations, and orders of the U.S. Secretary of Labor, or pursuant thereto, and will permit access to Vendor's books, records, and accounts by the contracting agency and the U.S. Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
    - c. In the event of the Vendor's non-compliance with the non-discrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be cancelled, terminated or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts as provided by law.
    - d. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
      - i. Americans with Disabilities Act of 1990
      - ii. Age Discrimination Act of 1975
      - iii. Title VI of the Civil Rights Act of 1964
      - iv. Civil Rights Act of 1968
      - v. Rehabilitation Act of 1973
      - vi. Title IX of the Education Amendments of 1975 (Equal Opportunity in Education Act)
      - vii. Nondiscrimination in Matters Pertaining to Faith-Based Organizations
  5. Kansas Open Records.
    - a. The Vendor must comply with all the requirements of the Kansas Open Records Act (K.S.A 42-215 et seq.) in providing services under this contract. The Vendor shall accept full responsibility for providing adequate supervision and training to its agents and employees to ensure compliance with the Act.
  6. Examination & Retention of Records. The Vendor agrees that Pathway Church, and any Federal agency providing funding for this Agreement and the Comptroller General of the United States or any of their duly authorized representatives, shall have access to and the right to examine any pertinent books, documents, papers and records of the Vendor involving transactions related to this Agreement to the extent necessary to

verify the nature and extent of costs incurred under this Agreement until the expiration of five (5) years after final payment under this Agreement. Matters involving litigation shall be kept for one (1) year following the termination of litigation, including all appeals, if the litigation exceeds five (5) years. Records may be retained in an automated format. Nothing in this Agreement shall be deemed to preclude an audit by the U.S. General Accounting Office of any transaction under this Agreement.

7. Patents. (37 CFR 401). Vendor warrants that the products/services being provided to PATHWAY CHURCH under the Agreement, either alone or in combination with other materials, do not infringe upon or violate any patent, copyright trade secret, or other proprietary right of any third party existing under laws of the United States or any foreign country. The Vendor agrees to, at the Vendor's own expense, to defend any and all actions or suits alleging such infringements and will save PATHWAY CHURCH, its officers, agents, servants and employees harmless in cases of such infringement.
8. Copyrights. All vendors must affix the applicable copyright notices of 17 U.S.C. 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).
9. Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
10. Termination/Cancellation of Agreement. PATHWAY CHURCH reserves the right to terminate the contract at any time, upon written notice, in the event the services of the Vendor are unsatisfactory based upon failure to progress with the work assigned with due diligence or to complete the work within the time limits specified by the proposal on any project, provided, however, that in any case, the Vendor shall be paid the reasonable value of the services rendered up to the time of termination on the basis of this agreement.
11. The Vendor understands and agrees to the contractual provisions attachment from the State of Kansas Department of Administration DA-146A (Rev. 07-19).

## 1. CONTRACT INSURANCE

- A. All proposals must contain a letter of intent or certificate of liability insurance from an insurance company authorized to do business in the State of Kansas stating its willingness to ensure the Company pursuant to the terms of any contract resulting from the request for proposal. The Company shall procure and maintain, at the Company's expense, the following insurance coverage for the period of the Contract. Certificates evidencing the effective dates and amounts of such insurance must be provided to Pathway Church (where labor is involved).
- B. Requirements for Insurance Coverage for outside groups and contractors from here on named "USER":
- C. USER, at its sole cost and expense, shall maintain in force public liability insurance insuring against all liability of USER, Pathway Church, and their authorized representatives arising out of and in connection with USER's use of the FACILITY.
- D. USER shall provide to Pathway Church duly executed certificates of insurance evidencing these coverages, together with satisfactory evidence of the payment of the premium thereon. Such insurance shall be from an insurance carrier which carries such rating as may be required by Pathway Church, at Pathway Church's discretion. Each certificate shall specify that (i) the policy cannot be cancelled without providing Pathway Church at least thirty (30) days prior written notice, (ii) Pathway Church and any other party as may be designated by Pathway Church are named as an additional insured, and (iii) the insurer waives any subrogation rights against Pathway Church and any other party as may be designated by Pathway Church. USER shall comply with Pathway Church's insurance requirements in effect from time to time, as such requirements may change.
- E. USER shall provide certificates two weeks prior to the event or work to be completed
- F. USER shall keep the policy in force through the duration of the event or until the work is completed
- G. The certificate holder should be listed as Pathway Church, 2001 N Maize Rd, Wichita, KS, 67052.
  - i. \*\*Specific limits requested:
    - 1. Commercial General Liability
      - a. per occurrence - \$1,000,000/\$3,000,000 aggregate for bodily injury and property damage and comprehensive general liability insurance (including product and completed operations coverage) with minimum policy limits of \$1,000,000 per occurrence/\$3,000,000 general aggregate for bodily injury and property damage.
    - 2. Automobile Liability – if applicable
      - a. Any Auto - \$1,000,000
    - 3. Workers Comp and Employee Liability
      - a. Per Statute
        - i. E.L. Each Accident – \$500,000
        - ii. E.L. Disease – Ea. Employee - \$500,000
        - iii. E.L. Disease – Policy Limit -\$500,000

## 1) SUBMISSION OF BIDS

All bids will be submitted on the forms provided by Pathway Church. All bid forms must be signed by a representative of the company having the legal authority to bind the bidder contractually. Bidder's signature on the face of the bid form indicates bidder's agreement to be governed by Federal, State and County laws and regulations. Should a bidder find discrepancies in the specifications, or should (s)he be in doubt as to the meaning or intent of any part thereof, bidder must, no later than 48 hours prior to the bid opening, request clarification from the Pathway facility director. Written requests maybe emailed to [Dan.Doerflinger@PathwayChurch.com](mailto:Dan.Doerflinger@PathwayChurch.com). Oral instructions or explanations will not be binding. Only written addenda shall be binding. Any addenda resulting from these requests for clarification will be posted at [www.pathwaychurch.com/Westlinksecuritybid2](http://www.pathwaychurch.com/Westlinksecuritybid2). All bids must be valid for a minimum of thirty (30) days from bid opening date. All shipping costs should be included in bid.

## 2) EXCEPTIONS

In the event a bidder desires to take exception to any term or condition set forth in the Sample Agreement, and/or any of its Exhibits and Attachments, said exceptions must be clearly identified in the response to this Request for Bid. **Exceptions or deviations to any of the terms and conditions must not be added to the Request for Bid pages but must be a separate document accompanying the bid.**

Should Pathway Church omit anything from this bid request which is necessary to provide a clear understanding of the work, or should it appear that various instructions are in conflict, then the bidder shall secure written instructions from [Dan.Doerflinger@PathwayChurch.com](mailto:Dan.Doerflinger@PathwayChurch.com) at least forty-eight (48) hours prior to the time and date of the bid opening shown on page one (1).

## 3) NOTICE TO BIDDERS

Pathway Church may not consider bids from individuals, contractors, firms, or corporations included in the following categories:

- A. Any organization or individual currently in arrears or in default to Pathway Church on a previous debt or contract.
- B. Any organization or individual currently in default as surety, or otherwise, for any obligation to Pathway Church.
- C. Any organization or individual who has previously failed to faithfully perform a contract with Pathway Church.

## 4) AWARD OF CONTRACT

In as much as time is of the essence bidders are advised that contract award will be made to the bidder with:

- A. The lowest responsible and responsive bid and
- B. Compliance with specifications.
  - a. Pathway Church reserves the right to reject any or all bids submitted in response to this solicitation, to waive an informality or technicality, or to accept bids deemed to be in the best interest of the church.
- C. A back-up bidder will be awarded if the awarded lowest responsible and responsive bidder is not able to comply with this proposal and /or the contract is terminated within the first year of services.

## 5) TIME SCHEDULE

- A. BID posted at [www.pathwaychurch.com/Westlinksecuritybid2](http://www.pathwaychurch.com/Westlinksecuritybid2) and legal notice published, February 27, 2025.
- B. BID site visit can be scheduled by appointment. To request a site visit email [Dan.Doerflinger@PathwayChurch.com](mailto:Dan.Doerflinger@PathwayChurch.com).
- C. BID requests for interpretations to be submitted by 3:00PM on 21, 2025.
- D. BID due at 3:00 PM, on March 28, 2025.
- E. BID opened at 9 AM, on March 31, 2025.
- F. Project completion date required, July 31st, 2025.

## 6) SHIPPING ADDRESS

Dan Doerflinger  
Pathway Church  
2001 N Maize Rd  
Wichita, KS 67212

## 7) GENERAL SPECIFICATIONS AND QUALIFICATIONS

- A. Pathway Church is seeking proposals for security enhancements (new door access control system and CCTV camera system).
- B. Pathway Church will be responsible for any IT support or networking/support needed to complete the job.
- C. All pricing should include installation, cabling, small parts, and any additional requirements.
- D. This project will be installed in phases, depending on funding. This phase will utilize a \$150,000 FEMA and DHS grant. See applicable rules and regulations governing this purchase found at <https://www.datacounts.net/nsgp/sub-grantees.asp>
- E. This is Phase 2 of this project, and it needs to be completed no later than **July 31<sup>st</sup>, 2025**. Submit a time frame.
- F. System shall meet all Building and Fire Codes adopted by the Sedgwick County and the City of Wichita.
- G. Software Solutions that require ongoing subscriptions, outside of maintenance and support contracts, must be clearly defined.
- H. Equipment must follow the guidelines found on the approved equipment list that can be found at: <https://www.fema.gov/authorized-equipment-list>
- I. All equipment bid should include shipping
- J. All equipment should have a minimum of a 3-year warranty on materials and workmanship
  - i) Camera system specifications:
    - (1) Cameras should be of commercial grade and quality and be UL listed.
    - (2) Ability to integrate with motion detection, alarm systems, and access controls is preferred
    - (3) All cameras should have low light capability and infrared technology where applicable
    - (4) Cameras should have a minimum resolution of 1080P (Full HD) 1920 x 1080 pixels
    - (5) Cameras and footage must be accessible remotely through a web browser interface or mobile application.
    - (6) Image storage can be hosted onsite or cloud based. However, special security considerations apply for data stored remotely, including evidentiary issues for stored video. See 04AP-11-SAAS for further information. Images should be downloadable via browser interface or mobile application.
    - (7) Server/storage must have a minimum storage capacity to retain 30 days of footage.
      - (a) Features NOT allowed
        - (i) License plate reader and facial recognition systems are not allowed at this time.
    - (8) Systems to detect weapons through video analysis and that offer pan, tilt and zoom are allowed and preferred.
    - (9) Specifications should include any network requirements, power requirements, and backup power options.
  - ii) Please include links or resources on specified camera and hardware for our review.

## Equipment Listing

Item #	Name	Description	Area
EC1	Ext Camera 1	Camera	NE corner of building
EC2	Ext Camera 2	Bullet Camera	Above east entry
EC3	Ext Camera 3	Fisheye Camera	East entry
EC4	Ext Camera 4	Bullet Camera	SW corner of building
EC5	Ext Camera 5	Fisheye Camera	Playground east
EC6	Ext Camera 6	Fisheye Camera	Playground west
EC7	Ext Camera 7	Bullet Camera	Above door 6
EC8	Ext Camera 8	Camera	SW corner of building
EC9	Ext Camera 9	Bullet Camera	Ballpark
EC10	Ext Camera 10	Camera	NW corner of Ballpark
EC11	Ext Camera 11	Fisheye Camera	W covered walkway
EC12	Ext Camera 12	Bullet Camera	W main entrance
EC13	Ext Camera 13	Bullet Camera	Near door 12
EC14	Ext Camera 14	Bullet Camera	Near door 13
EC15	Ext Camera 15	Bullet Camera	NW corner of Café
EC16	Ext Camera 16	Fisheye Camera	NW corner of Ignite
EC17	Ext Camera 17	Fisheye Camera	NW corner of gym
EC18	Ext Camera 18	Bullet Camera	Maintenance area
EC19	Ext Camera 19	Fisheye Camera	Door 18
EC20	Ext Camera 20	Bullet Camera	N corner of green room
EC21	Ext Camera 21	Camera	N corner of worship center
IC1	Int Camera 1	Dome Camera	Door 3 E stairwell
IC2	Int Camera 2	Dual head	N nursery hall
IC3	Int Camera 3	Dual head	S nursery hall
IC4	Int Camera 4	Dual head	S preschool hall
IC5	Int Camera 5	Dual head	N preschool hall
IC6	Int Camera 6	Wide Angle	N wall Farm
IC7	Int Camera 7	Wide Angle	S side of east atrium
IC8	Int Camera 8	Dual head	Main street hall
IC9	Int Camera 9	Dome Camera	Ballpark S
IC10	Int Camera 10	Dome Camera	Ballpark N
IC11	Int Camera 11	Dual head	N Ballpark hall
IC12	Int Camera 12	Dome Camera	West atrium check in
IC13	Int Camera 13	Triple Head	West atrium
IC14	Int Camera 14	Triple Head	West atrium near A106
IC15	Int Camera 15	Dome Camera	Gym Foyer
IC16	Int Camera 16	Dome Camera	Shop

## Equipment Listing

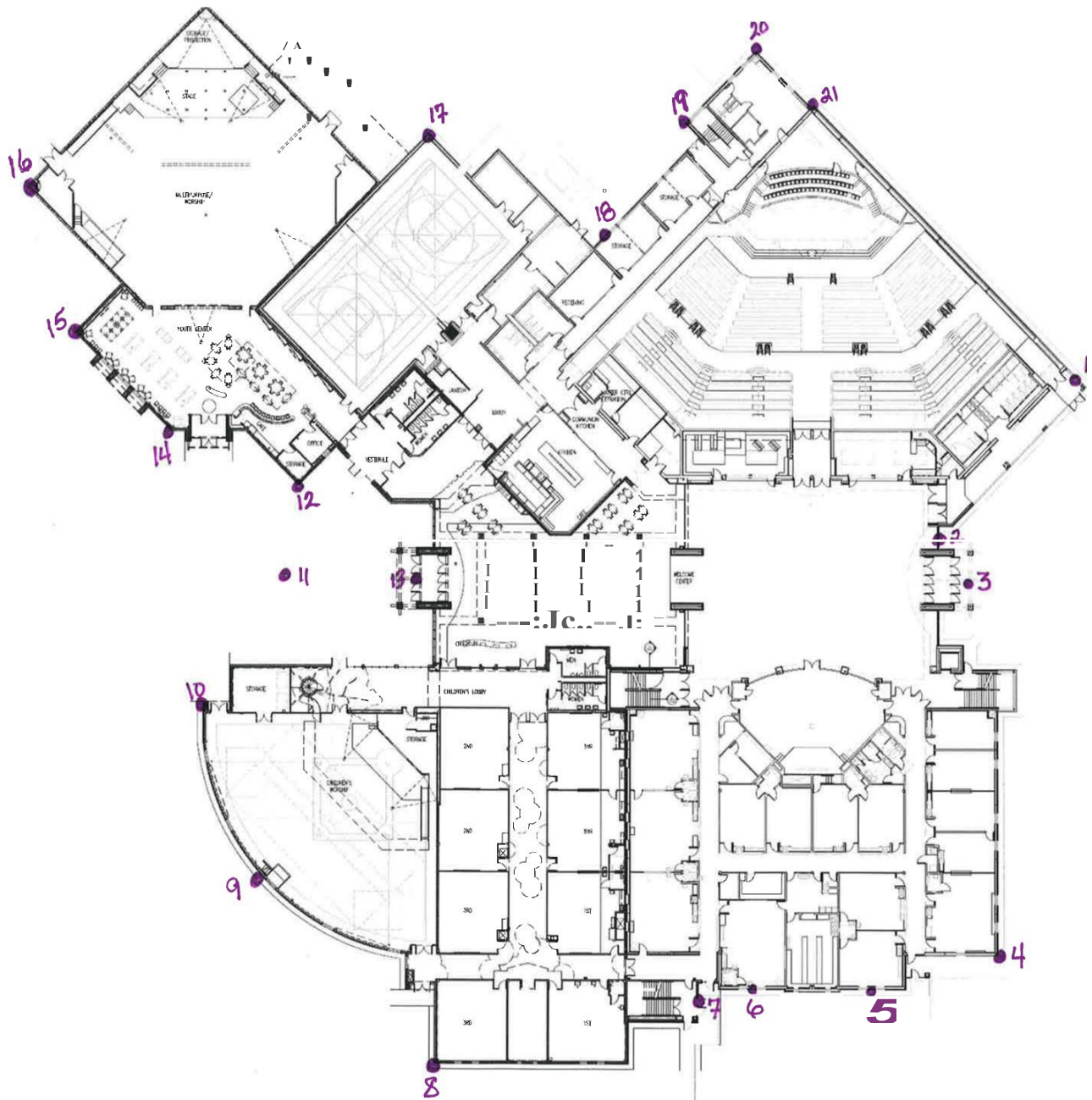
Item #	Name	Description	Area
IC17	Int Camera 17	Dome Camera	Mechanical entry
IC18	Int Camera 18	Wide Angle	Main kitchen
IC19	Int Camera 19	Wide Angle	Gym
IC20	Int Camera 20	Dome Camera	NE Ignite
IC21	Int Camera 21	Dome Camera	SW Ignite
IC22	Int Camera 22	Dome Camera	W side of Café
IC23	Int Camera 23	Dome Camera	E side of Café
IC24	Int Camera 24	Dual head	Ghall near door 18
IC25	Int Camera 25	Wide Angle	W side of worship center
IC26	Int Camera 26	Wide Angle	Worship Center North
IC27	Int Camera 27	Dome Camera	Worship Center entrance
IC28	Int Camera 28	Wide Angle	E side of worship center
IC29	Int Camera 29	Dome Camera	A-hall
IC30	Int Camera 30	Wide Angle	East atrium looking W
IC31	Int Camera 31	Wide Angle	West atium looking W
IC32	Int Camera 32	Dome Camera	2nd floor - Reception office
IC33	Int Camera 33	Triple Head	2nd floor - balcomy
IC34	Int Camera 34	Dual Head	2nd floor - E hall
IC35	Int Camera 35	Triple Head	2nd floor - W hall
IC36	Int Camera 36	Dual Head	Basement - S hall
IC37	Int Camera 37	Dual Head	Basement-W hall
IC38	Int Camera 38	Triple Head	Basement - N hall
SE1	Camera Server	Camera Server	2nd floor - server room
AH1	Alarm Hardware 1	Audible Alarm	NE Exit - door 1
AH2	Alarm Hardware 2	Audible Alarm	E ADA exit - door 2
AH3	Alarm Hardware 3	Audible Alarm	E playground exit, door 4
AH4	Alarm Hardware 4	Audible Alarm	W playground exit, door 5
AH5	Alarm Hardware 5	Audible Alarm	S stairwell exit, door 7
AH6	Alarm Hardware 6	Audible Alarm	S Balllpark exit, door 8
AH7	Alarm Hardware 7	Audible Alarm	N Ballpark exit door 9
AH8	Alarm Hardware 8	Audible Alarm	N Ballpark hall exit, door 10
AH9	Alarm Hardware 9	Audible Alarm	Ignite foyer exit, door 12
AH10	Alarm Hardware 10	Audible Alarm	Café exit, door 13
AH11	Alarm Hardware 11	Audible Alarm	Ignite W exit, door 14
AH12	Alarm Hardware 12	Audible Alarm	Ignite N exit, door 15
AH13	Alarm Hardware 13	Audible Alarm	Mechanical room exit, door 17
AH14	Alarm Hardware 14	Audible Alarm	G-hall exit door, door 18



## Equipment Listing

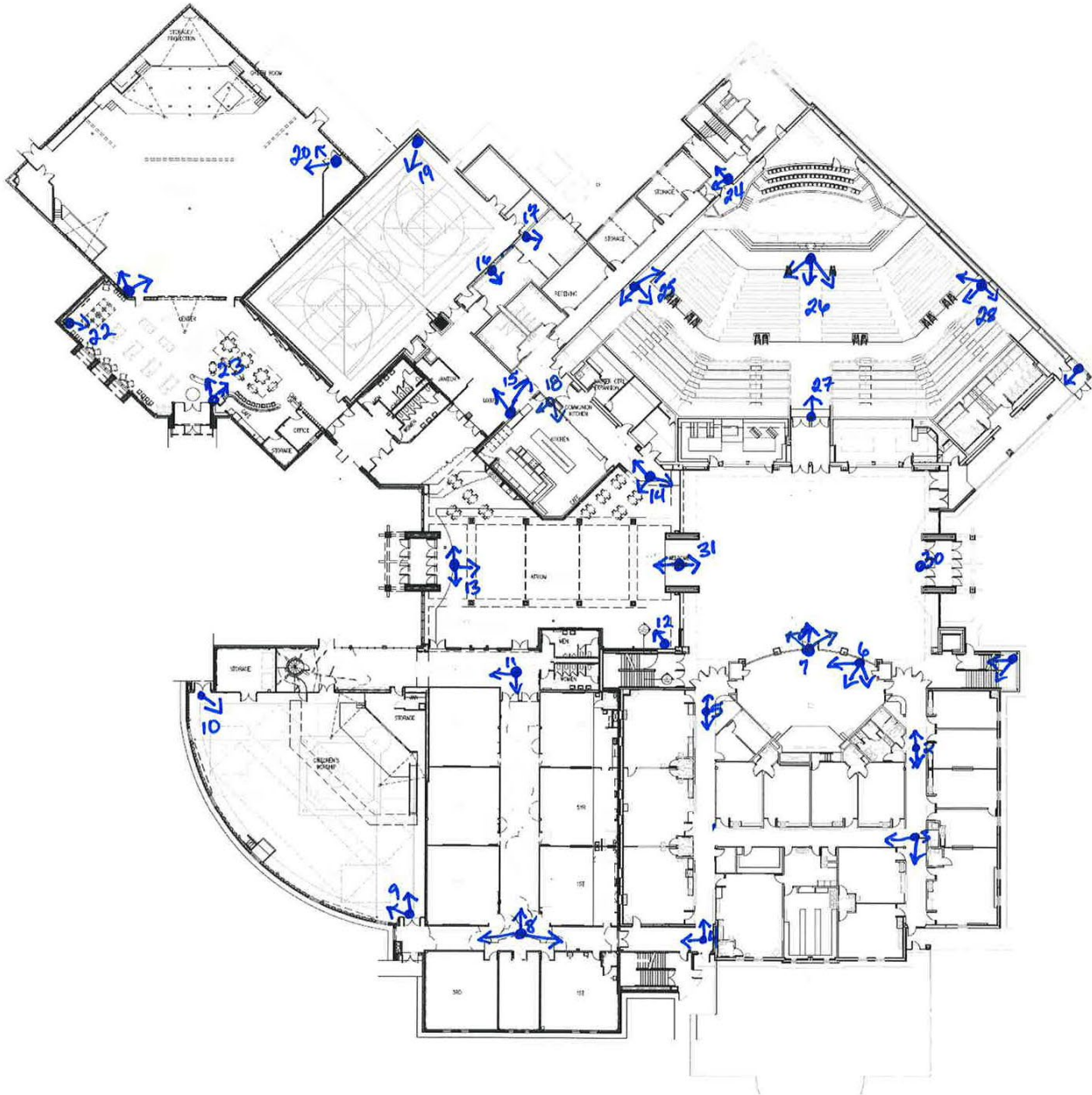
Item #	Name	Description	Area
MO1	Monitor 1	42" monitor	A105 control room
MO2	Monitor 2	42" monitor	A105 control room
MO3	Monitor 3	42" monitor	A105 control room
MO4	Monitor 4	42" monitor	A105 control room
MO5	Monitor 5	42" monitor	A105 control room
MO6	Monitor 6	42" monitor	Reception Office
MO7	Monitor 7	42" monitor	Reception Office
MO8	Monitor 8	42" monitor	Facility Director Office
MO9	Monitor 9	42" monitor	Facility Director Office
MI1	Live/recorded viewing	Hardware	A105 control room
MI2	Wiring	Cat6 cable	

# 12. HARDWARE LOCATIONS A. OUTDOOR CAMERAS

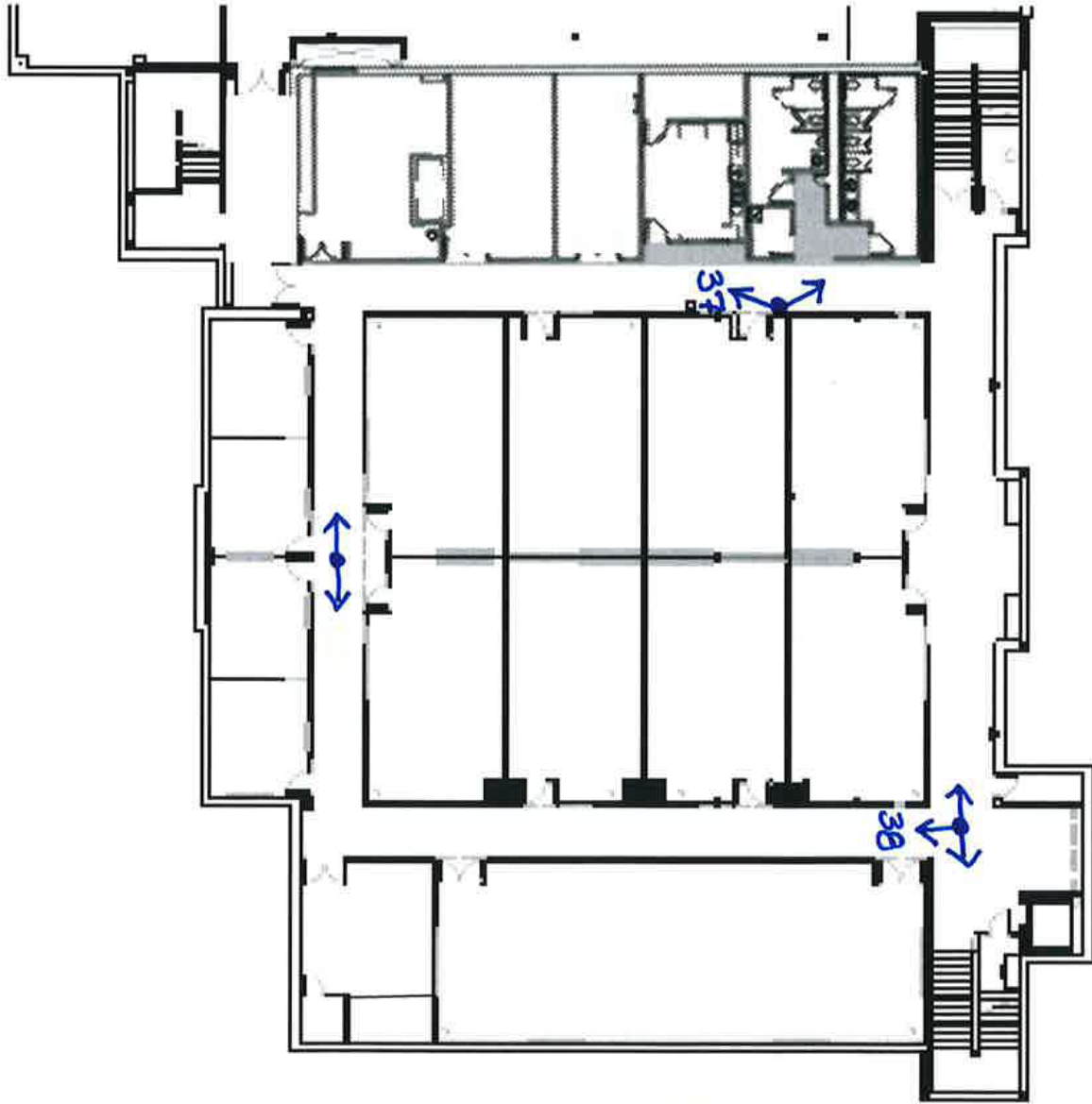


## B. INTERIOR CAMERAS

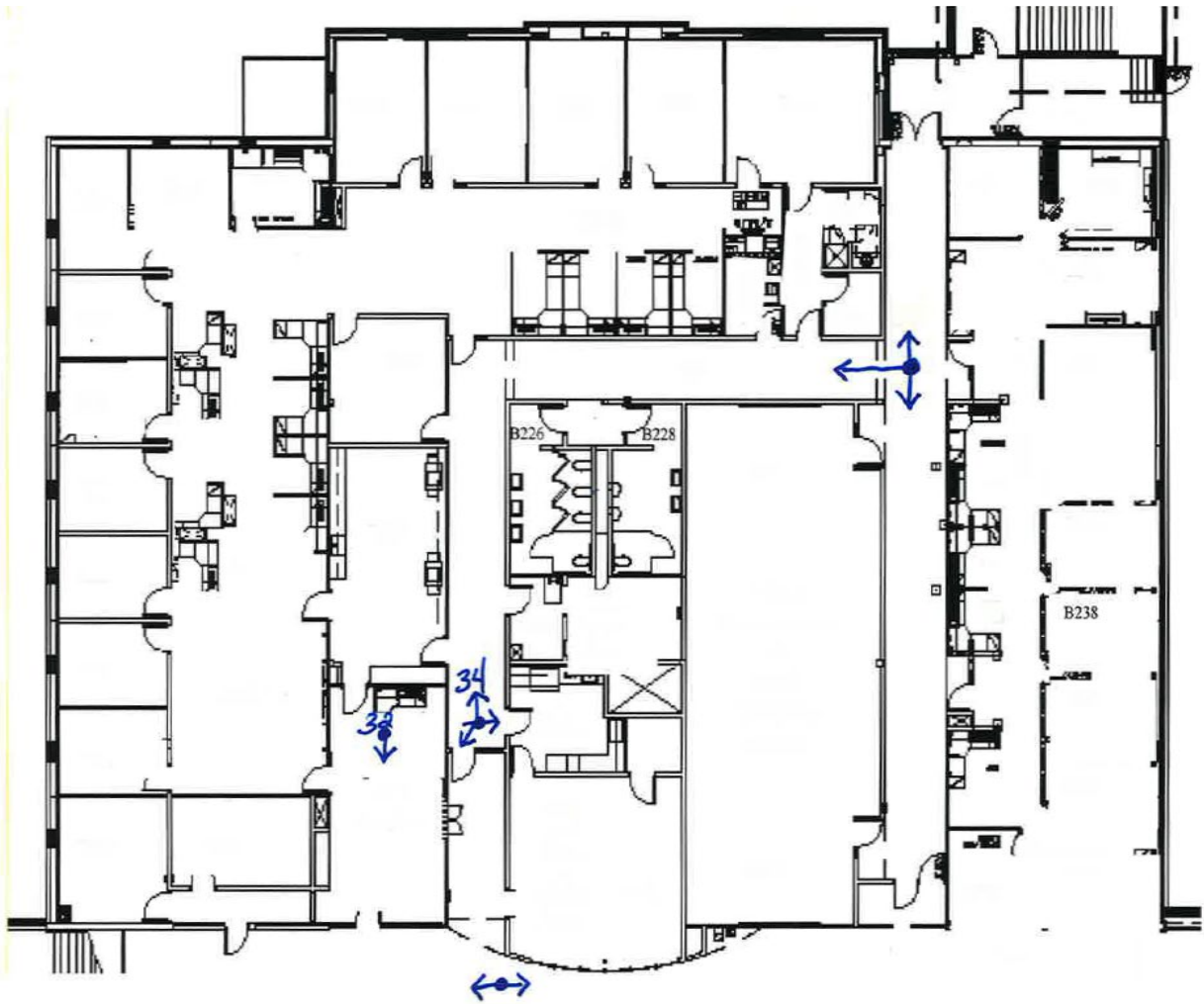
### a. 1<sup>st</sup> Floor



b. Basement



c. 2<sup>nd</sup> Floor



### 13. VENDOR PRICING, SERVICE & INFORMATION

Total pricing for Bidder to Install	
Total Bid for Software	\$
Total Bid for Hardware	\$
Total Invoice, excluding Taxes	\$

Average days to install: \_\_\_\_\_

**Pathway Church** is authorized to contact all references in this packet. Yes  No

I have read this proposal in its entirety, requested any needed clarifications and understand this solicitation. Yes  No

Is Software Support and Maintenance available? YES  NO

What is the Cost: \_\_\_\_\_

What is the life cycle of the proposal? \_\_\_\_\_

What is the projected number of business days needed to compile information between contract signatures and go live? \_\_\_\_\_

Name of the Proposed Product: \_\_\_\_\_

Product Version Number: \_\_\_\_\_

Is it the newest Version available  YES  NO

**14. FIRM/INDIVIDUAL EXPERIENCE**

Please fill in the requested information below:

Total Number of Employees: \_\_\_\_\_

Number of Employees available for this proposal: \_\_\_\_\_

Number of Years in Business: \_\_\_\_\_

Provide three references from past job experience:

Reference 1	Reference 2	Reference 3
Name	Name	Name
Address	Address	Address
City, State Zip	City, State Zip	City, State Zip
Phone	Phone	Phone

Reference 4	Reference 5	Reference 6
Name	Name	Name
Address	Address	Address
City, State Zip	City, State Zip	City, State Zip
Phone	Phone	Phone

Number of Home & Branch Offices: \_\_\_\_\_

List all Home Office and Branch Location Addresses Closet to Church.

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Type of organization:       Individual or Sole Proprietorship       Professional Corporation

Partnership       Joint Venture      Other: \_\_\_\_\_

## 15. EVALUATION FACTORS

The evaluation criteria will have the following relative weighting given each item.

- |           |     |  |
|-----------|-----|--|
| 30 Points | (1) | Specialized experience and technical competence of the firm with respect to the type of professional services required.  |
| 25 Points | (2) | Capacity and capability of the firm to perform the work in question including specialized services, within the time limitations fixed for the completion of the project. |
| 25 Points | (3) | Past record of performance of the firm with respect to such factors as control of costs, quality of work and ability to meet schedules and deadlines; and                |
| 20 Points | (4) | Firm's proximity to and familiarity with the area in which the project is located.   |

## 16. BID CHECK-OFF LIST

Proposal Signed

Bid Security Included

Proof of Insurance Included

All Information is filled in the blanks (terms such as negotiable, or case by case will not be accepted)

Two Copies of the Completed Bid